



**Amala**  
COLLEGE OF NURSING  
ACCREDITED BY NAAC WITH A GRADE

# AMALA COLLEGE OF NURSING AQAR (2023-2024)



## **CRITERION 6– Governance, Leadership and Management**

### **Key Indicator 6.1–Institutional Vision and Leadership**

**Metric No. 6.1.1 The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance.**

**SUBMITTED TO**



**National Assessment and Accreditation Council**

# **MINUTES OF GOVERNING COUNCIL**



# AMALA<sup>®</sup> INSTITUTE OF MEDICAL SCIENCES

(An undertaking of Amala Cancer Hospital Society)  
(NABH Accredited & ISO 9001:2015 Certified Hospital)  
Amala Nagar, Thrissur - 680 555  
Kerala, India



## MINUTES OF THE ADMINISTRATIVE COUNCIL MEETING HELD ON 21<sup>ST</sup> FEBRUARY 2024

**Venue: Directors chamber, St Chavara Block, AIMS**

**Time: 10.30 am**

### Members Present

Name of Member	Designation	Role in Council	Signature
Rev Fr Julious Arakkal CMI	Director, AIMS	Chairperson	
Rev Fr Antony Perinchery CMI	Joint Director, AIMS	Member & Finance lead	
Rev Fr Jaison Mundanmany CMI	Joint Director, AIMS	Member	
Rev Fr Shibu Puthenpurackal CMI	Joint Director, AIMS	Member	
Rev Fr Deljo Puthoor CMI	Joint Director, AIMS	Member & Quality lead	
Rev Fr Antony Mannummel CMI	Associate Director, AIMS	Member & Academic lead	

The meeting started with a prayer led by Rev Fr Shibu Puthenpurackal CMI. Chairperson welcomed all members to the meeting and the following agenda were discussed and decisions were taken.

Agenda No	Agenda item	Discussion	Decisions taken
AC24.01.01	AQAR for approval	The first AQAR of Amala College of Nursing was circulated among the members for approval and the academic lead pointed out the salient figures in QnM and features of QIM to the council members	The council approved the AQAR



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Agenda No	Agenda item	Discussion	Decisions taken
AC24.01.02	Approval of feedback analysis	The Administrative Council approved the curriculum and general feedback reports of the college of nursing	Chairperson appreciated the efforts of college in maintaining the feedback mechanism properly
AC24.01.03	Approval of budget of Amala College Of Nursing	The annual budget for the FY 2024-25 was presented to the administrative council	Chairperson requested Fr. Antony Perinchery finance lead to have a separate meeting with the finance team before final approval

The meeting concluded at 11.30 am

Minutes approved by Chairperson Fr Julious Arakkal CMI

Seconded by Fr Deljo Puthoor CMI

Minutes Prepared By Fr Antony Mannummel CMI

## MINUTES OF THE GOVERNING COUNCIL MEETING HELD ON 04 DECEMBER 2024

Date: 04 DECEMBER 2024

Time: 11.00 AM

Venue: Directors Office

Attendees:

Name	Designation	Role in council
Fr Julious Arakkal CMI	Director, AIMS	Chairperson
Fr Antony Perinchery CMI	Joint Director, AIMS	Finance in charge
Fr Jaison Mundanmany CMI	Joint Director, AIMS	Palliative services in charge
Fr Shibu Puthenpurackal CMI	Joint Director, AIMS	Ayur Veda in charge
Fr Deljo Puthoor CMI	Joint Director, AIMS	Quality in charge
Fr Antony Mannummel CMI	Associate Director, AIMS	Academic in charge

### Agenda:

#### 1. Approval of AQAR (Annual Quality Assurance Report)

- The council reviewed and approved the AQAR for the academic year 2023-2024.
- Key highlights: The council reviewed and approved the AQAR for the academic year 2023-24. The report provided a comprehensive overview of the college's quality assurance initiatives, highlighting progress, achievements, and areas for improvement.

#### Key Highlights:

- Academic Performance:** The college achieved a high pass percentage in university examinations, with (35) % of students securing distinctions.
- Research and Publications:** Faculty members published (15) research papers in reputed journals, and presented papers at national conferences.
- Student Support Services:** The college implemented various student support services, including counseling, mentorship, and placement assistance.
- Community Engagement:** The college conducted (>10) community outreach programs, benefiting (> 5000) people.

The council commended the college's efforts in maintaining high-quality standards and expressed satisfaction with the progress made during the academic year

#### 2. Feedback Summary

- The council discussed the feedback summary received from stakeholders, including students, faculty, and alumni

### 3. Budget Proposal

- The council reviewed and approved the budget proposal for the upcoming academic year.

#### Action Items

- Allocation of more resources for research enhancement
- Allocation of budget for quality improvement

#### Adjournment

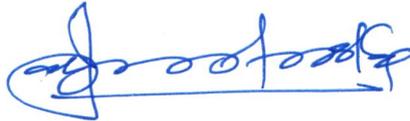
- The meeting was adjourned at 12.00 NOON.

Minutes submitted by



Fr. Antony Mannummel CMI

Minutes approved by



Fr. Julious Arakkal CMI



## MINUTES OF THE GOVERNING COUNCIL MEETING HELD ON 15 MAY 2024

Date: 15 MAY 2024

Time: 11.00 AM

Venue: Directors office

Attendees:

Name	Designation	Role in council
Fr Julious Arakkal CMI	Director, AIMS	Chairperson
Fr Antony Perinchery CMI	Joint Director, AIMS	Finance in charge
Fr Jaison Mundanmany CMI	Joint Director, AIMS	Palliative services in charge
Fr Shibu Puthenpurackal CMI	Joint Director, AIMS	Ayur Vedain charge
Fr Deljo Puthoor CMI	Joint Director, AIMS	Quality in charge
Fr Antony Mannummel CMI	Associate Director , AIMS	Academic in charge

Agenda:

1. Cultural Transformation and its Impact on Amala College of Nursing
  - The council discussed the importance of cultural transformation in the nursing profession and its impact on the college.
  - Key takeaways: Introduce the culture handbook to all Amalites
2. Introduction of Evidence-Based Practice (EBP) into Clinical Excellence
  - The council explored ways to integrate EBP into clinical practice to enhance patient care.
  - Action items: To start working on the process
3. Analysis of Stakeholder Feedback Reports
  - The council reviewed and analyzed feedback reports from stakeholders.
  - Recommendations: Alumni interaction to be more vibrant
4. Approval of Academic Plans
  - The council approved the academic plans for the upcoming semester.

Action Items:

- Introduction of culture handbook to Amala College Of nursing
- Working on EBP guidelines

Adjournment:

- The meeting was adjourned at 12 30 pm

Minutes submitted by : Fr Antony Mannummel CMI

Minutes approved by : Fr Julious Arakkal CMI

