



# AMALA COLLEGE OF NURSING

## AQAR (2023-2024)



### **CRITERION 6 – Governance, Leadership and Management**

#### **Key Indicator 6.1 – Institutional Vision and Leadership**

**Metric No. 6.1.2 Effective leadership is reflected in various Institutional practices such as decentralization and participative management.**

**SUBMITTED TO**



**National Assessment and Accreditation Council**



## MEETING MINUTES OF CURRICULUM COMMITTEE

### AMALA COLLEGE OF NURSING

An Undertaking of Amala Cancer Hospital Society

Affiliated to Kerala University of Health Sciences & Recognized by Kerala Nurses & Midwives Council & Indian Nursing Council (Certificate No. 18-16/2893-INC)

The First Nursing College with NAAC A-Grade in the First Cycle (RAF)

Amala Nagar P.O, Thrissur - 680 555, Kerala. | Ph: 0487 230 4070 (College), 0487 230 7574, 230 4120 (Principal's Office)

[amalanursingcollege@amalaims.org](mailto:amalanursingcollege@amalaims.org) | [www.amalanursingcollege.org](http://www.amalanursingcollege.org)





# CIRCULAR - CURRICULUM COMMITTEE MEETING

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No. C/034/Cu.C/2023

Date: 14.12.2023

## CIRCULAR

The meeting of curriculum committee is scheduled on 14<sup>th</sup> December 2023 at 10.00 a.m. Kindly make it convenient to attend the same.

**Venue: Amala Boulevard, College of Nursing**

### **Agenda:**

- Cu.C.01 : curriculum preparation and updates: course schedule, syllabus review, teaching materials
- Cu.C.02 : student support and resources
- Cu.C.03 : student discipline
- Cu.C.04 : Any other matters



  
**Dr. Rajee Reghunath**  
**Principal**

**Prof. Dr. RAJEE REGHUNATH**  
**PRINCIPAL**  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555

Copy to : Sr. Litha Lizbeth /Dr. Sr. Merly John /Mrs. Lakshmi G/ Dr. Ambika C/ Sr. Jyothish / Moly Thomas/ Mrs. Chanlin Chacko / Mrs. Bincy A. P. / Sr. Maria /Alina Mannanal Gigi(student representative), Ayana Baby (student representative)



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## MINUTES OF CURRICULUM COMMITTEE MEETING ON 14-12-2023

With the blessings of God Almighty the curriculum committee meeting was held on 14<sup>th</sup> December 2023 at 9.30am at Amala Boulevard, college of nursing.

The main agenda of the meeting was:

- Curriculum preparation and updates: course schedule, syllabus review, teaching materials
- Student support and resources
- Students discipline

The following members were present,

- Prof. Dr. Rajee Raghunath *Rajee*
- Sr. Litha Lizbeth FCC *Litha*
- Prof. Lakshmi G *Lakshmi*
- Sr. Moly Thomas *Moly Thomas*
- Dr. Ambika *Ambika*
- Sr. Jyothish CSC *Jyothish CSC*
- Mrs. Bincy A.P *Bincy*
- Tincy Abraham *Tincy*
- Alina Mannanal Gigi (student representative) *Alina*
- Ayana Baby (student representative) *Ayana*



## **Agenda Discussion**

### **1. Curriculum Preparation and Updates**

Course Schedule: The committee reviewed the existing course schedule and proposed adjustments to better align with student needs and institutional goals.

Changes will be implemented in the upcoming academic semester.

Syllabus Review: Each department presented updates on their syllabi. The committee discussed incorporating recent advancements in nursing practices and technology.

Teaching Materials: The need for updated and diverse teaching materials was emphasized.

### **2. Student Support and Resources**

Support Services: Discussions highlighted the importance of enhancing support services, including counseling, mentorship programs, and academic support workshops.

### **4. Students' Discipline**

Current Issues: The committee addressed recent disciplinary issues, late entry in the external classes and clinical areas, reported within the student body. Specific incidents were reviewed, and the need for consistent enforcement of the college's code of conduct was emphasized. The meeting adjourned at 11:30 AM.



## **ACTION TAKEN REPORT**

- Faculty are instructed to implement versatile teaching learning methods including interactive sessions, simulation, and technology enhanced learning tools.
- Ensure the effectiveness of the mentor mentee programme by conducting regular sessions and providing necessary support
- Ensure students reach the classroom and clinics on time. Instructed the class coordinators to monitor attendance and enforce punctuality.



A handwritten signature in black ink, appearing to read "Rajee" or "Rajeev".

**Prof. Dr. RAJEE REGHUNATH**  
PRINCIPAL  
AMALA COLLEGE OF NURSING  
AMALA NAGAR P.O., THRISSUR-680 555