



AMALA COLLEGE OF NURSING AQAR (2023-2024)



CRITERION 1 – CURRICULAR ASPECTS

Key Indicator 1.4 – Feedback System

Metric No. 1.4.1. Mechanism is in place to obtain structure feedback on curricula/syllabi from various stake holders

SUBMITTED TO



National Assessment and Accreditation Council

COLLEGE COUNCIL MINUTES




Prof. Dr. RAJEE REGHUNATH
PRINCIPAL
AMALA COLLEGE OF NURSING
AMALA NAGAR PO., THRISSUR-680 555

Minutes of college council meeting held on 14/09/2023

Agenda:

- S-1 : Inauguration of new college building
- S-2 : Faculty room shifting.
- S-3 : New academic year planning.
- S-4 : Any other issues.

The following members were present:

1. Dr. prob Rajee Reghunath,
Principal & Chairman
2. Sr. Lishia Lishbeth,
Vice Principal & Secretary
3. Prof. Lakshmi G.
IQAC coordinator
4. Dr. Sr. Mary John HOD
5. Ms. Bincy P.P HOD
6. Sr. Jyothish Cse, Teacher Rep.
7. Mrs. Chankin Chacko, HOD
8. Mr. Varghese MV
9. Ms. Manu K. Daslin

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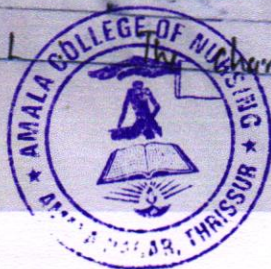
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The meeting commenced at 10.00 am on 14th september 2023 at conference room of college of Nursing with a silent prayer. Dr. Rajee Reghunath welcomed the gathering and informed the agenda of the meeting.

Secretary, Sr. Lishia Lishbeth presented the Previous meeting minutes.

Action Taken Report

4.1



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a detailed schedule for the NAAC Peer Team Visit. All the preparation and needs are approved by the management. The following are the responsible committees for the Peer team visit.

- ① Campus Aesthetics, Exhibits & Museum Committee.
- ② Cultural programs core committee.
- ③ Clinical area core committee.
- ④ Documentation core committee.
- ⑤ Website core committee.
- ⑥ Alumni core committee.
- ⑦ Library core committee.
- ⑧ NAAC & SIR Orientation core committee.
- ⑨ Host & core committee.

The committees are formulated and the responsible members are informed. They are requested to update their work.

→ Final schedule is also prepared by the principal and NAAC coordinator. The schedule is for 2 days (19-01-2023 to 20-01-2023). For each day from morning 8:30 am to 8:30 pm, the activities are divided and inserted in the schedule. The schedule is approved by the management.

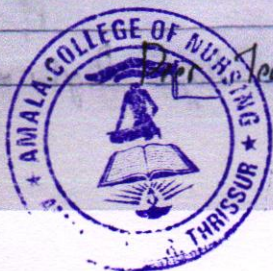
4.2: Mock visit is conducted on 15-01-2023. A detailed plan is prepared by the NAAC coordinator and chairman. The mock visit is done by Nikhil sir and Sony sir.

→ The visit started from 9:30 am on 15-01-2023 with Reception of Peer team.

→ The visit was a complete success and the important committee various changes and needs for the first Peer team visit.

→ Exit Meeting is conducted at 3:15 pm - 4 pm.

4.3



Peer Team Visit - NAAC Peer team visit carried out

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on 19.01.2023 and 20.01.2023. The visit conducted according to the proposed schedule.

The Peer team inspection were -

① Chairperson

Prof. Dr. Satish Kumar Bhandary,

Vice Chancellor,

NITTE Deemed to be University, Karnataka.

② Member Co-ordinator

Prof. Dr. Manjiv Vora,

Former Principal

AIMS, Delhi

③ Member

Dr. Mangala Ambale Joshi

Former Principal

St. Luke's Hospital College of Nursing,

Shrirampur, Maharashtra

The peer team members conducted the inspection according to the schedule. They were satisfied with the documents and the infrastructure. On 19.01.2023, the first day of visit is concluded with Grant Colateral Programme at Auditorium which is well appreciated by the peer team members. This is followed by team discussion at the Hotel.

On 20.01.2023, further document verification was done and visit to the health centre. The report writing was carried out after lunch. The Exit meeting at museum was carried out and the inspection was wound up at 5 PM.

The meeting adjourned at 12 am.

Sr. Librarian



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Dr. Rajee Reghunath, Chairman

Minutes of college council meeting held on 03/11/2023.

Agenda:

- 6.1 : Conference and Hand's on workshop.
- 6.2 : Organizing Nsr camp.
- 6.3 : Mother & child care project.

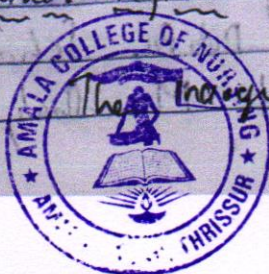
The following members were present:

1. Dr. Prof. Rajee Reghunath. *Rajee*
Principal & Chairman.
2. Sr. Lishna Lizbeth *Lishna*
Vice Principal & Secretary
3. Prof. Lakshmi G. *Lakshmi*
IQAC Co-ordinator.
4. Dr. Sr. Mary John HOD *Mary*
5. Mr. Binny A. P HOD *Binny*
6. Mr. Jyothish CSC; Teacher Rep *Jyothish*
7. Mr. Charan Chako, HOD *Charan*
8. Mr. Vaighave M.V. *Vaighave*
9. Ms. Plessa Manmatha Ligy. *Plessa*

The meeting commenced at 10.00 on 03rd November 2023 at conference room of college of Nursing with silent prayer. Dr. Rajee Reghunath welcomed the gathering and informed the agenda of the meeting. Secretary, Sr. Lishna Lizbeth presented the previous meeting minutes.

Action Taken Report

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conducted on 18/9/2023. Fr. Dr. Jose Nandikara inaugurated the programme and blessed the new college block. The blessing was followed by Ms. Mary. All the faculty and students participated in the event.

5.2 : Faculty Room shifting is planned on 3rd week of September. All the faculty from the Adult Health Nursing Department are shifted to the new block.

5.3 : New Academic Year plan is prepared by the Principal.
class co-ordinators for 2023 batch, Dr. Ambika and Asst. class co-ordinator was Sr. Tracy. The Teachers for Foundation of Nursing are Sanna Majo, Kishor, Mr. Jincy and Sr. Jayashree.

Discussion of the Appendix

6.1 : Conference & Hands on Training Workshop

A conference and workshop is planned by the department of Adult Health Nursing. The name of the conference is One health. It consists of theory sessions and hands on training which is arranged in simulation lab and Conference hall. The registrars form a getting ready. Classroom divided faculty into different group/committee. One task is planned on 30/11/2023.

6.2 : Organizing NRI Camp.

NRI officer along with Principal sir. planned the date of NRI camp. The date is fixed on 28/10/2023. The NRI volunteer, batch of 2021 informed about the NRI. The camp is fixed in OIC Public School, Karkary. Mr. P. P. NRI PO and Mrs. Shaly Joseph, Asst. P.



490

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are requested to accompany the students -

6.3 : Mother and child care project ,

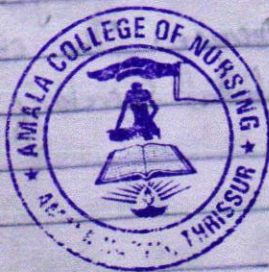
A project for Mother and child care is planned by OBC department in association with Medical social department. The project involves financial support for antenatal mother. Along with that Health education for antenatal mother are provided by the faculty of college of nursing. It is planned to start on 13/2/2024.

The meeting adjourned at 12:30 pm

S. Lishya Lizbeth

Dr. Rajee Reghunathan

Chairperson



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Minutes of College Council Meeting held on May 21st 2014

Agenda:

- 7.1 : QAS Surveillance
- 7.2 : Mock Audit
- 7.3 : Reading Day Celebration
- 7.4 : Conversation for 2014 Batches

The following members were present :-

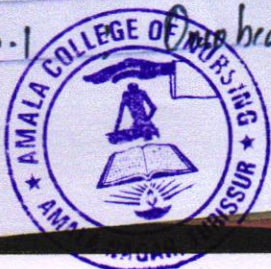
1. Dr. Prof. Rajee Reghunath
Principal & Chairman
2. Sr. Latha Lizbeth
Vice principal cum Secretary
3. Prof. Lakshmi G
IQAC coordinator cum HOD
4. Dr. S. Masly John, HOD
5. Dr. Ambika, HOD
6. Ms. Charlin Chacko, HOD
7. S. Jyothub CSC, Teacher Rep.
8. Mr. Cleotus P.D, Office supdnt.
9. Alina Mammen Cigi, Student Rep.

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The meeting commenced at 10 am on 21/05/2014 in Conference room of Amala College for Nursing. The meeting started with a silent prayer. The chairman welcomed the gathering and Sr. Latha Lizbeth, secretary chalked out the Acad. Divsion meeting report.

Action Taken Report

- 6.1 : *[Signature]* Amala College of Nursing, A conference along with workshop hosted by



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Department of Adult Health Nursing on 30/11/2023. The conference was a big success with about 300 participants.

6.2 : The NSS camp was organised by NSS program officer Mr. Don Jose R. 818 students and 2 faculties were participated. The camp took place in OICET Public school from 29/12/2023 to 2/01/2024. Students enjoyed the camp and it was a great success.

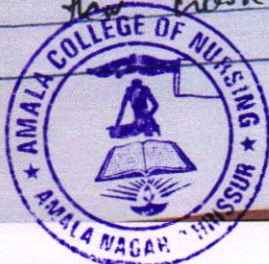
6.3 : The Mother and Child care project started on 13/2/2024. A Mass health education is provided by Mrs. Anusula V.D, Dakan, OBC Department for antenatal mother in Amala Auditorium. Financial fund has been given to the selected antenatal mothers after proper assessment by the MCH Department. The programme is continuing.

Discussion of the Agenda

7.1 : QAS surveillance : Chairman informed that the QAS surveillance inspection is about to come. It is notified that 8 dates has been given to KUM. The first date is July 10th and it will be the date of inspection.

→ QAS co-ordinator Mr. Lakshmi G along with Dr. Asha informed that entrance wide meeting should be conducted and there will be a Mock Audit.

7.2 : Mock Audit : It is planned that Mock Audit should conduct as soon as possible to keep the documents ready. Information has been given to Childs heads and the team. Teachers are allowed to do their work without affecting the routine schedule.



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7-3 : Reading Day Celebrations : Chairman informed that, Librarian, Dr. L. S. L. Librarian approached him to be a part of Reading day which will be held on 22nd June 2024. The chief guest will be writer "Bhargava". Chairman also informed to conduct series of programs in relation to Reading day.

7-4 : Convocation of 2019 Batch.
The result of 2019 batch is of and convocation should be conducted as soon as possible. Chairman informed that the tentative date will be on July 20th 2024. He also given the committee list and responsibility.

The meeting adjourned at 11:30 am.

Sr. L. S. L.

Dr. Rajee Reghunath
Chairman



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